



BRIDE'S ROOM & MEETING ROOM

The Bride's Room is available for your use on the day of your wedding to get ready in, and/or simply to refresh yourself during the day and evening

There is a security code lock on the door, so access will only be available to you and those to whom you give the code

The Meeting Room is also available for your use to get ready in and it has a small kitchenette with a coffee machine, teas, instant coffee and decaf drinks to use free of charge

Additional Notes & Conditions;

- **ETA** – We need to know your estimated arrival time so that we can make sure the rooms are ready, particularly if there is a function the day before
- **Towels** - We do **NOT** provide bathroom towels so please supply these if you intend to shower or bath
- **Food & Additional Drinks** – If you are not self-supplying, refreshments can be ordered through your caterer, which we highly recommend. There is a fridge in The Meeting Room to keep drinks chilled
Remember to eat the morning of your wedding!
- **The Meeting Room** must be left as found before you leave for a church or before a ceremony other than a Civil Ceremony. If a Civil Ceremony is taking place the room must be left as found no later than **1 hour** before the ceremony for The Registrar's to conduct their meetings
- **The Meeting Room** is locked after use i.e. not available during the day or evening
- **Parking** - If it is a Civil Ceremony and you are not having a 'special' car which you want to be photographed with, cars relating to the bridal party may park in the area outside the room but must be removed before the end of the hire period. Hair & make-up artists may find it easier to park here but must be gone before the ceremony starts
- **Babies/Children** - Are not permitted in The Bride's Room unless accompanied by a designated responsible adult, such as the parents or a sitter, but preferably a qualified nanny, at **all** times, due to fire regulations
- **Check Out** - All items must be removed from The Bride's Room at the end of the hire period. If you are not taking the items away and plan to collect them with everything the next day you can leave them neatly in the room, but you must inform the Bar Manager, so the bar staff can move them easily to the storage room for the next day collection. Please note if bar staff are working beyond 1am to clear the room you may be charged for additional staff costs
- **Please note** we are not responsible for any items left in this room throughout The Hire Period